

Promoting Interflows between Sister Schools in Hong Kong and the Mainland
Exchange Report
2020/21 school year

Name of School: United Christian College (Kowloon East) Name of Sister School: YSESFS (陽朔縣外語實驗中學) Date of Forming Sister School pair:
18/5/2016

Part 1: Details of Exchange Activities

	Item Name and Content of the exchange activity	Intended Objective(s)	Evaluation / Results	Remarks/Reflections/Follow-up
1	Management and Teachers' exchange	✧ Building ties between one another's management and subject teachers ✧ Management exchange between the two schools ✧ Pedagogical exchange between the two schools	✧ Our colleagues have approached the teacher-in-charge in sister school in early Sept 2021 yet no response from the sister school ✧ Planned activities were cancelled due to the pandemic situation both Hong Kong and mainland China.	✧ Possibility of holding such exchange online would be explored under the constraints posed by COVID-19.
2	Hiring staff in support of the administration of the exchange program	✧ Provision of manpower in support of the administration of the exchange program	✧ Mr. David Sit was hired as administrative assistant assisting the logistics of exchange arrangements under the supervision of the PTH Subject Panel. ✧ Proposal has been made and contacts have been initiative in the beginning of the school year yet no response has been received from sister school.	✧ Mr. David Sit had been a very helpful manpower to cover the administrative and communication work though the proposed activities could not be held in the end due to the pandemic situation in both Hong Kong and mainland and the travel restrictions imposed during the whole period.
3	Grade 7-9 students' exchange	✧ Building of buddy relationship between Grade 7-9 students of the 2 schools ✧ Tasting of Mainland school life and cultural exchange for UCCKE students	✧ Planned activities were not held due to the pandemic situation on both sides.	✧ Possibility of holding such exchange online would be explored under the constraints and travel restrictions posed by COVID-19.

Part 2: Financial Report

Item No.	Item Name	Expenditure Item	Amount	Remarks
1	Management and Teachers' exchange	Lunch/ program	-	
2	Hiring staff in support of the administration of the exchange program (Whole year)	Salary	\$30,000.00	
3	Grade 7-9 students' exchange	Exchange activities of students of the two schools at YSESFS, Guilin	-	
4	Interactive AV equipment	Black Magic Atem Mini Pro Video Mixer & Monitor	5,949	
5	Zoom Education License	Zoom Education License	10,609	
		Total:	\$46,558.00	
		Grant brought forward from 19/20	\$124,950.00	
		Grant received for 20/21	\$156,035.00	
		Annual Balance of Grant:	(\$234,427.00)	

Part 3: Declaration

It is hereby certified that

1. This exchange report has been endorsed by the SMC;
2. All expenditure items are accountable with receipts which are properly kept in our school;
3. All expenditure charged to the grant are in line with the principles and requirements of the use of grant under the Pilot Scheme on Promoting Interflows between Sister Schools in Hong Kong and the Mainland, as well as the circulars and guidelines issued by EDB regarding procurement procedures;
4. Annual audited accounts, which include the breakdown of income and expenditure of the grant, shall be submitted to EDB within the required period after the completion of each school year; and
5. All information provided is authentic, and we understand that EDB has the authority to require our school to produce proofs of expenditure for the purpose of auditing.
6. The total man/time in all exchange activities in this school year after the reception of funding 1/9/2020 to 31/8/2021 is: Principal 1, Teachers 80, Students 870.



Signature of School Supervisor: _____

Name of School Supervisor: _____

CHAN JOR KIN KENNETH

Date: _____

23 NOV 2021