

United Christian College (Kowloon East)

Dream Project Fund Application Form

Before completing this form, please read the Guideline for the Dream Project.

I. Applicant(s) Details

Post	English Name in Full	Class	Class No.
Person-in-charge			
Member 1			
Member 2			
Member 3			
Member 4			

II. Project Details

A. Project Title: _____

B. Project Summary:

C. Reasons for implementing the project:

D. Project Duration (proposed commencement and completion dates):

Start Date (DD/MM/YYYY): ____/____/20____ End Date (DD/MM/YYYY): ____/____/ 20____

E. Project Budget Details:

Items	Proposed Expenditure (\$)

F. Project Milestones:

Milestones / Activities	Expected Dates of Completion	Proposed Expenditure (\$)

G. Goals / Activities held for the other Potential Beneficiary:

III. Signatures

Signed by Applicant: _____ Date of submission: ____ / ____ / 20____

Types and Criteria for the Dream Project

- Dream Project targets at small-scale projects which should be completed within the same academic year, and which should be based in Hong Kong.
- The proposed project should be in line with the school motto, namely, “Understanding Truth”, “Pursuing God”, “Developing Diligence”, and “Cultivating Virtue”.
- Individual students or groups up to five people are welcome to apply for the project. For group applicants, they have to assign a member as the contact person.
- Student applicant(s) should invite a teacher to be the project advisor, who cannot be one of the judges. But it is stipulated that the project be completed by the students themselves on their own initiatives.
- The advisor only needs to give opinion, but is not obliged to monitor the progress of the project.
- Student applicant(s) should specify the objectives and goals of the proposed project, the beneficiary and expected outcome which may be in the form of a performance, service provision or any real product. A budget should also be included.
- Successful applicants are obliged to submit 3 interim reports to the Student Achievement Committee for evaluation of the progress of the project.
- Individual student or the person-in-charge of the short-listed proposal will be interviewed by the selection committee.
- Evidence should be provided upon the completion of the project. Student applicant(s) should submit a report and they are obliged to present their project with the other people in different occasions. Their project will be demonstrated in an exhibition.

Application Procedure

- The awarded projects are expected to be conducted from December 2019 to July 2020.
- A panel of judges will be established to review the project applications, which encompasses Dr. Cheng, Mr Lee Chun Fai Tompson, a parent representative, and the Student Council Chairperson.
- The student applicants will be shortlisted to have an interview with the panel of judges.
- Normally the school will consider granting 50%-100% subsidy on a case-by-case basis, with the amount capped at HKD\$5000. The amount of subsidy will be granted at the discretion of the school authority.
- The subsidy will be granted by installments, and will be based on the budget plan and the progress.
- An agreement as for the granting of the project will be signed between the school, and the students as well as their parents.
- Successful applicant(s) may be required to refund the school if the project is not fully implemented without reasonable explanation.
- The school authority reserves the ultimate right in the decision for the grant.
- No more than 8 projects will be approved in a year.
- The unsuccessful applicants may be asked to revise their proposal for further consideration.