

Subsidy Scheme for Other Learning Activities

其他學習活動資助計劃簡介

1. Criteria for Subsidy 資助評審標準

The subsidy criteria are primarily based on the level of assistance granted by the Students Finance Office, HKSAR, (<https://www.wfsfaa.gov.hk/>) under the financial assistance scheme, i.e. full assistance or half assistance. Students from families on Comprehensive Social Security Assistance Scheme will be given full subsidy. If parents have not made applications to the the Students Finance Office, the School will refer to the Means Test specified by the the Students Finance Office for assessment. For those applicants who fail in the Means Test, the School will still consider some unusual situation on a case by case basis. If necessary, the School may request parents to provide relevant proof.

學校主要是根據香港政府在職家庭及學生資助事務處 (<https://www.wfsfaa.gov.hk/>) 已批核的資助幅度作為準則，即全額資助或半額資助。申領綜合社會保障援助計劃之家庭，其子女可享全數資助。若家長未有向在職家庭及學生資助事務處作出申請，校方將按學生資助辦事處的評估方法作出批核。若申請者未能符合有關資格，校方則會按個別特殊情況作出考慮，在有需要時，學校可能會要求家長提供具體證明。

2. Application must be made by the student's parent or guardian. 申請必須由學生家長或監護人提出。

3. Once the application form is signed, it is implied that the applicant has declared the information given in relation to the application is correct to the best of his/her knowledge and understand that, if the information provided is incorrect, the application will not be processed. 一旦在申請表上簽署作實，申請人即表示所提供有關此申請之資料正確無誤，並明白如資料不實，有關申請將不獲處理。

4. The completed form together with the required documents are required to reach the School Office on or before the date specified on the activity confirmation notice. Late submission will only be accepted with strong reasons.

家長必須在活動確認通告所示之日期前將已填妥的表格和相關資料一併交回校務處。除在特殊情況外，所有在限期以後提交之申請將不獲受理。

5. Application terms for co-curricular activities 聯課活動的申請條款

Every eligible student could be granted the subsidy ONCE in each school year.

每名合資格學生每年最多可獲資助 1 個聯課活動。

6. Application terms and procedures for GLocal-week activities and Outbound Service and Learning Trips

Every eligible student could be granted subsidy once in his / her S3 – S5 academic years for the outbound trip in the GLocal-week activities.

Every eligible student could be granted subsidy once in his / her S1 – S6 academic years for other outbound service and learning trips.

「GLocal Week」活動和境外學習活動的申請條款和程序

每名合資格中三至中五年度學生於「GLocal Week」活動最多可獲資助 1 次境外團費用；

每名合資格中一至中六年度學生可獲資助 1 次非「GLocal Week」活動外的境外學習團費用。

7. Activity fee remission is granted at the discretion of the School.

有關減免結果，校方具有最終的決定權。

For enquires, please call the school accounting department, Ms Ng at 2343 6677 for assistance.

如有任何查詢，請致電校務處會計部吳小姐(2343 6677)。



Application Form for Subsidy for Other Learning Activities

其他學習活動資助申請表

I would like to apply subsidy for joining: 本人欲向貴校申請資助，參與

(Please pick one 請選擇以下其中一項)

- ☐ Co-curricular activities / learning programs / Life-wide learning / GLocal-week activities, or
聯課活動 / 學習課程 / 全方位學習 / GLocal-week 活動

Activity Name 活動名稱: _____

Corresponding notice number 相關通告號碼: _____ (Please attached notice 請附上相關通告)

- ☐ Dormitory life, 學生宿舍生活

Dormitory Period 申請宿期: From 由 _____ 至 to _____

Corresponding notice number 相關通告號碼: _____ (Please attached notice 請附上相關通告)

Full Fee of the Activity / Dormitory life 活動全費 / 宿費金額 : \$ _____

Amount requested for subsidy 申請資助金額 : \$ _____

My child has already been granted 敝子弟已取得: (Please pick one 請選擇以下其中一項)

- ☐ Full school fee remission 全額學費減免
- ☐ 50% school fee remission 半額學費減免
- ☐ I have the Eligibility Certificate issued by the Student Finance Office (SFO) with full level of assistance.
本人已取得學生資助辦事處發出之資格證明書並獲全額資助資格。
- ☐ I have the Eligibility Certificate issued by the Student Finance Office (SFO) with half level of assistance.
本人已取得學生資助辦事處發出之資格證明書並獲半額資助資格。
- ☐ I am the recipient of Comprehensive Social Security Assistance (CSSA) 本人是綜合社會保障援助受助人。
- ☐ I hereby submit the application letter with reason(s) stated and the completed Breakdown of Total Family Income & Family members for assessment.

謹附上申請信列明申請原因及已填妥之家庭總收入和成員人數明細表，以供審核。

Name of Applicant

申請家長姓名

Signature of Applicant

申請家長簽署

Name of Student

學生姓名

Class / Class No. / Student No.

班別 / 班號 / 學號

/(S)

Contact No. of the Applicant

申請人聯絡電話

Date of Submission

遞交日期

For Office Use 由校方填寫 Assessment Result

- ☐ Full activity / dormitory fee subsidy \$ _____
- ☐ _____% activity / dormitory fee subsidy \$ _____
- ☐ Application rejected.
- ☐ Other : _____

Approved by _____

Date _____

Total Family Income & Family Members
(Financial Year From 1 April to 31 March)

家庭總收入和成員人數
 (財政年度 4 月 1 日至 3 月 31 日)

Part A Income <i>Gross Annual Family Income (Please refer to Paragraph 4.1 of SFO75A(2))</i> 甲部收入 家庭全年總收入 (請參閱學生資助處 SFO75A(2)「填表須知」的第 4.1 節)		<u>HKD</u>		
Salaries 薪金				
Less: Pension 公積金 / 強積金				
Other Income (Please specify) 其他收入(請註明)				
1.				
2.				
3.				
Sub-total 小計：(A)(甲)				
Part B 乙部 <i>Number of Family Members (Please refer to Paragraph 2.3 of SFO75A(2))</i> 家庭成員人數(請參閱學生資助處 SFO75A(2)「填表須知」的第 2.3 節) Family Members Particulars 家庭成員資料:				
Name 姓名	Residing With Applicant / Dependent Parent (Yes/No) 與申請人同住/受供養父母 (是/否)	Relationship 關係	Age 年齡	Present occupation 現時職業
Number of Family Members 家庭成員人數				

Part C 丙部	
If there is a dramatic change in your family income, please fill in the Part C and attach a letter for the change 如家庭收入有巨變，請填丙部及附上有原因的信件	
Predict Monthly Family Income 預計每月家庭收入	
Less: Predict Monthly Family Expenses 預計每月家庭收入開支	
Rent / Mortgage Installment 租金 / 按揭還款	
Utilities 水,電,煤	
Traveling 交通費	
Meals 餐費	
School Fee 學費	
Insurance 保險費	
Private Tutor Fee 補習費	
Other Expenses 其他支出 (Please specify 請註明)	
1.	
2.	
3.	
Family Monthly Surplus / Deficit 家庭每月收支盈餘 / 不敷	

Remarks 備註

- For the details of **Part A** Gross Annual Family Income and **Part B** Number of Family Members, please refer to Paragraph 3.2 (i) & 3.2 (ii) of “Household Application For Student Financial Assistance Schemes – Guidance Notes (Pre-Printed / Pre-Filled Form)” From Student Fiance Office.
https://www.wfsfaa.gov.hk/sfo/pdf/common/Form/tt/form2324/SFO107B1_23.pdf
- 有關甲部家庭全年總收入和乙部家庭成員人數的計算和詳細資料，請參閱學生資助處的「學生資助計劃綜合申請 - 申請指引(預印／預填表格)」第 3.2 節 (i) 和第 3.2 節 (ii)。
https://www.wfsfaa.gov.hk/sfo/pdf/common/Form/tt/form2324/SFO107A1_23.pdf
- Part C** is only for the applicant whose family income has a dramatic change.
丙部明細表只供有家庭收入巨變之家庭填寫。
- For the supporting document , the School may ask for the necessary information if needed.
有關證明文件，學校或會向申請人要求提供有關證明。